

United States District Court
Western District of Arkansas
Vacancy Announcement

Law Clerk (Temporary)

The United States District Court for the Western District of Arkansas is seeking a qualified candidate for a temporary law clerk position. The Western District has one of the highest social security caseloads in the federal judicial system. The court has emergency funding approved for this temporary position through September 30, 2016. The position may be located in either Fort Smith, Texarkana or Fayetteville.

To qualify, a candidate must be a law school graduate and must be a member of a bar of a state. Salary for the position is \$58,562. The position is eligible for a limited range of federal benefits; annual and sick leave and paid holidays. The selected candidate must successfully complete an FBI records check as a condition of employment. Candidates must work well independently, must possess excellent research and writing skills, and must be experienced with Word Perfect, Word, Westlaw or Lexis. Preference will be given to applicants with previous legal experience, particularly with social security cases.

To apply, submit a letter of interest, resume and writing sample to Mary Sue Jones, Operations/HR, Western District of Arkansas, Isaac C. Parker Federal Building, 30 S. 6th Street, Room 1038, Fort Smith, Arkansas 72901, or submit application materials via email to mary_sue_jones@arwd.uscourts.gov. The position is available November 16, 2015, and opened until filled. To ensure consideration, application materials should be received by November 20, 2015.

The Court is an Equal Employment Opportunity employer.